



Mater Dei Academy

A Classical Education in the Catholic Tradition

JMJ

Mater Dei Academy Re-Opening Plan

Dear Mater Dei Families & Board

I have completed the plan for opening school for this coming fall. I will continue to monitor guidance from the CDC and local health agencies and make changes as necessary. If you have questions, feel free to contact me via e-mail.

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Re-Opening Plan:

- **School will be on-site five days a week beginning September 8, 2020.**
- It is essential that students (and their caregivers), staff, and volunteers conduct daily health checks prior to going to school which should include taking their temperature and assessing their symptoms daily before coming to school.
- **Vigilantly Assess for Symptoms**
- Anyone with symptoms (described below) or a temperature above 100°F should stay home.
 - Fever, Shortness of breath, Persistent cough, Chills, Muscle Pain (new and unexplained), Headache, Sore Throat, Loss of Taste and/or Smell, Nausea, Vomiting or Diarrhea, Congestion or runny nose.
- **Staying Home when Appropriate**
 - Staff and students who are sick or who have recently had close contact with a person with COVID-19 to stay home
 - Staff and students should stay home if they have tested positive for or are showing COVID-19 symptoms.
- **At school symptoms/Requirements for returning to school**
 - If a student, staff, or volunteer begins to show symptoms or has a temperature above 100°F while at school, they must immediately be separated from other students, staff, or volunteers, given a face covering, and monitored by a staff member wearing appropriate personal protective equipment (PPE) and maintaining physical distance when possible. The space where an individual waits before he or she goes home should be separate from the nurse's office and other areas students are likely to visit.

Areas of the building that were occupied by a person exhibiting symptoms should be thoroughly sanitized.

- School personnel must refer those displaying symptoms of COVID-19 to an appropriate health care professional or testing sites. Local health departments should be contacted in the case of positive or suspected COVID-19 cases in a school building.
- Staff, volunteers, and students who have suspected or confirmed COVID-19 cannot return to school until they meet CDC criteria for return to work/school, and districts should be prepared with appropriate plans for absences. Individuals who test positive for or are suspected to have COVID-19 must experience an improvement in symptoms and isolate for a period of time before returning to school.
- Pursuant to Ohio Department of Health guidelines, families, caregivers and staff should notify the school if they have been exposed to COVID-19 or if they, or any members of their households, have been diagnosed with or presumed to have COVID-19. They also should notify the school if they are quarantined.
- Personnel and students with known exposure to someone with diagnosed or presumed COVID-19 must self-quarantine at home for 14 days. Personnel or students who travel to a location with known community spread may choose to self-quarantine at home for 14 days. Assignments will be given via e-mail for students who are quarantined.

➤ **Arrival-**

- Schools should take temperatures of students and staff as they enter the building & use hand sanitizer immediately upon entry.
- Staff and students please bring their own water to minimize use and touching of water fountains.
- The water fountain will not be used to minimize the risk of Legionnaire's disease and other diseases associated with water after a prolonged facility shutdown.

➤ **Dismissal**

- students wash their hands prior to departure, each family has assigned location to insure social distancing.

➤ **Visitors-** Limit nonessential visitors: parents and other visitors should avoid coming to the campus unless absolutely necessary.

- All visitors (not for signing student in/out) are required to complete the Mater Dei Academy Visitor Health Screening Questionnaire, wear a mask and use hand sanitizer immediately upon entry.

➤ **Cloth Face Coverings**

- **School staff and volunteers must wear masks.** As with other businesses, all school staff and volunteers must wear face coverings unless it is unsafe to do so or where doing so would significantly interfere with the learning process.

- Exceptions include:
 - ◆ Facial coverings in the school setting are prohibited by law or regulation
 - ◆ Facial coverings are in violation of documented industry standards
 - ◆ Facial coverings are not advisable for health reasons
 - ◆ Facial coverings are in violation of the school's documented safety policies
 - ◆ Facial coverings are not required when the staff works alone in an assigned work area
 - ◆ There is a functional (practical) reason for a staff member or volunteer to not to wear a facial covering in the workplace.
- Recommend 3rd - 8th grade students to wear masks, but the school will allow students and parents to make their own choice based on what makes them most comfortable.
 - Understand there may be times throughout the day in which students will benefit from wearing a mask while in small group instruction or activities that place them in close proximity with one another.
- **Wash and Sanitize Hands to Prevent Spread**
 - Students, staff and volunteers should practice frequent handwashing for at least 20 seconds when hands are dirty, before and after eating, after recess and after using the restroom.
 - To supplement handwashing, schools must provide hand sanitizer (60% to 95% alcohol based) in high traffic areas including entrances to buildings and classrooms and instruct students and staff to use the sanitizer.
- **Thoroughly Clean and Sanitize School Environment**
 - Clean and disinfect frequently touched surfaces (e.g., door handles, reception desk, electronics, door handles, sink handles, drinking fountains) within the school at least daily.
 - Discourage sharing of items that are difficult to clean or disinfect. The sharing of supplies and materials should be minimized and if items must be shared, sanitized between each user.
 - No longer community supplies like pencils/ colored pencils/pens, scissors, glue, etc. will be available for use in the classroom.
 - No longer will we be having a "shared" prayer book. Students will be using their own prayer book when they are prayer leader and lead from own seat.
 - Students will not share other's book, so make sure have own book every day
- **Practice Social Distancing**
 - School staff should try when possible to maintain 6-foot social distance among students, staff, and volunteers in all school environments, including classrooms, hallways, restrooms, cafeteria, playground, drop-off and pick-up

locations. Where social distancing is difficult, face coverings are even more essential.

- Avoid using shared materials or shared spaces (lockers, cubbies, etc.)
Reduce the mixing of student groups.
 - Each student will be assigned his/her own locker.
- Install physical barriers, such as sneeze guards and partitions, particularly in areas where it is difficult for individuals to remain at least 6 feet apart (e.g., reception desks).
- Provide physical guides, such as tape on floors or sidewalks and signs on walls, to ensure that staff and children remain at least 6 feet apart in lines and at other times

➤ **Library Procedure**

- School staff and students will wash hands for 20 seconds or use hand sanitizer before entering library and after leaving library
- Masks are required while in the library.
- Returned books must remain in the return box for 24 hours before they can be re-issued.

➤ **Class work/Homework Procedure**

- All work turned in will have a 24 hour hold before being graded.
- Friday Folders will have previous weeks work.